

Adelaide W.G MacDonald
Home & School Association Minutes
Monday September 11th 2023
6pm – School Library

President: Sara Kox

Vice President: Laura Bos

Secretaries: Ashley Herrington and Julie Wolf

Treasurer: Donna Carreiro

Attendees: Ashley Herrington, Frances Bycraft, Leanne Corman, Sara Kox, Laura Pedden, Sara Schoenmakers, Rita McKeen, Hollie White, Tracey Benedict, Cody Butler, Laura Bos, Julie Wolf, Donna Carreiro

Online Attendees: Jessica Buttery, Tammy Augier, Ashley Dingwall

Principal: Julie Scott

Teacher Representative: Lindsay McColloch

1. **Welcome:** Sara welcomed back current members & introduced the executive committee for the 2023/2024 school year.
2. **Approval of Minutes:** Minutes from last meeting approved, motion to approve given by Rita, seconded by Frances.
 - Bylaws were set last year, which states you cannot miss more than 3 meetings in the year, you are able to attend online & count it as being present. New members do not get voting rights until December. Voting membership money is also due.
3. **Principals Report:**
 - Staffing updates – numbers are low in classes, Julie stated the board may reorganize classrooms, which could possibly result in us losing a teacher.
 - Meet the teacher night is scheduled for September 28th, 2023 5-630pm. Pizza(Dominos) will be available to order ahead of time with payment due at the event. Order forms will be sent via Google docs from Lindsay to the school. Forms will be sent out September 15th due back by September 21st. Teachers pizza are supplied. Pizza to be served 5-545pm. Water and Juice boxes will also be available, Frances will pick these up.
 - Julie also noted the change to end of day dismissal, parents may no longer pick up their students from the gate, they must buzz into the office for Sharon & she will call student down & out the front door. Our parking lot is becoming to congested during pickup time to allow students to pass through the parking lot.
 - Staff have asked Julie about having the Home & School funding the garden out front where the time capsule is, it was determined this will be discussed at another meeting.
 - Applications are now available from Canada Post, granting up to \$5000, if successful, would be used to replenish gym & outdoor equipment.
 - The school construction is coming along & everyone's adjusting to their new classrooms.
 - Terry Fox is coming up, no one teacher has agreed to take this one, but Julie thought we could put out donations at Parent Teacher night to donate from the school.

4. **Sunshade:** The sunshade became damaged in the wind storm this summer, Julie to talk to Sharon & see if there was any kind of warranty to get it fixed.
5. **Township:** Jessica let us know the township has agreed to donate the school 3 Maple Trees. Jessica is also going to look into a grant from the township. If we ever need to borrow tables, chairs etc then we will need to apply for grant, checking to see if it has to be for a specific date or the school year in general.
6. **Spirit wear:** Determined this would not be run as a fundraiser but rather through the school itself. In previous years we've used Jailbird Designs this year Julie is going to look into source for sports, easy to work with & offer a variety of options for students.
7. **Fundraising:**
 - Forest Theatre: Sara S looked into this, she determined that it would be \$130 +hst for us to bring a DVD to the theatre and put the movie on for strictly staff, students & families of the school. We can bring snacks to sell or have them open the canteen. The committee is responsible for cleanup after the movie. Movie date is November 16th (PA Day next day), Doors will open at 6pm, with movie starting at 630pm, Movie title will be determined at the next meeting. Hollie, Frances, Julie W, Sara S, Leanne & Sara K to help run this.
 - Appin Meats: Shawn & Rita will run this fundraiser, Shawn will be contact for Appin Meats. Forms will go out October 4th and be due back by October 16th. Pickup will be available November 1st.
 - Dark Horse: Sarah Milliken was going to investigate this one again & get back to us.
 - Online Auction is also a planned fundraiser for this year, auction cannot be put through the school, needs to be a donation back to the school. Hollie will run this.
8. **Christmas Dinner:** It was confirmed that the Christmas Dinner will be held on December 21st, multiple volunteers agreed to help. Will further discuss at another meeting.
9. **Home & School Flyer:** Kristina is looking into making these, to have available to hand out at Meet the Teacher night, it was determined that we would like 100 flyers in colour which would total \$88.
10. **Hot Lunches:** Rita has a list of volunteers, Ashley Dingwall added to the list. Hoping for weekly pizza lunches with the possibility of 2 Mondays a month for additional options. Frances to be the school contact if Rita is unavailable. Start date is still to be determined, once confirmed with vendors. Also looking to go back to whole pizzas instead of individual slices, will make it a lot easier for volunteers.
11. **Breakfast Bins:** Still looking for Wednesday help, currently no bins go out on Wednesdays. Grocery shoppers were just asked to add more to their shops, as teachers have noted kids are using them regularly.
12. **Motion to End:** Frances motioned to end the meeting and it was seconded by Rita.